Master OAC Meeting: 10/12/2013

aanwezig: Roland Geraerts, Jurriaan Hage, Gerard Vreeswijk, Fabiano Dalpiaz, Merle Spekhorst, Floor Aarnoutse, Geertiën de Vries, Judith Stoef. Absent: Iris Renckens

31 januari 2014

1 Opening

Judith will write the notes. The meeting starts at 13:00.

2 New Members

The members of the OAC committee introduced themselves. We now have the following students for each track: Merle Spekhorst (GMT), Iris Renckens (AI), Floor Aarnoutse (MBI) and Judith Stoef (COSC). The current staffmembers are: Roland Geraerts (Chairman, GMT), Jurriaan Hage (COSC), Fabiano Dalpiaz (MBI) and Gerard Vreeswijk (AI).

3 Last Notes

No comments for now.

4 Agenda

No changes to the agenda.

5 What does the Master OAC do?

Most importantly we evaluate the courses. When we have comments on a course, we report to Jeroen Fokker. We don’t go to the teacher directly. Each student will assess only the courses of their own track from now on. Teachers will look at all the courses. When there is a problem with one of the current courses this is also mentioned in the meeting, but when there is no meeting scheduled, this can be done via e-mail. The meetings will be approximately four weeks after the end of a period. We talk about the OER before it is approved for the next year. The AI track might get their own OAC, as announced during the OC meeting. But this will be checked. The notes of the meetings will be published on-line.

6 Course Evaluation

It is discussed that not a lot of students fill in the course evaluation on Caracal. Filling it in is not mandatory. It is not clear who makes the decision that it is not mandatory. Lectures should motivate the students more to fill them in. But the percentages of attendance might be a bit off because of it is compared to the number of subscribers and not with the number of people that got a grade for the course. Lots of students also drop out. Perhaps it might be an idea to give students the possibility to fill in an evaluation on paper after the exam?
Teachers should also be more motivated to fill in the comment on their evaluation. When they don’t to this, they should be reminded.
Not all the question of the evaluation can be deleted. When a teacher wanted to delete this but couldn’t, he should comment this.

- **Motion and Manipulation** - ‘Pluimwaardig’. A good course, no comments.

- **Multimedia Retrieval** The course gets a bad evaluation. No teacher feedback was given. We will wait for the teachers responds.

  **Actiepunt:** Roland goes to Jeroen about Multimedia Retrieval when the teacher feedback is received.

- **Advanced Functional Programming** There were some comments on the exam. The teacher has commented to reconsider the exam for next year.

- **Datamining** - ‘Pluimwaardig’. A good course. As a suggestion for next year we have the it might be a good idea to have some ‘studentassistenten’ at the labs. The 60 students were too much for the teacher alone to handle.

- **Probabilistic Reasoning** - ‘Pluimwaardig’. The students comment that they might like more assignments. The teacher commented she does not want to test the programming skills of the students. But they might have meant more written assignments.

- **Methods in AI** - There was a strange pattern in the grading. What might be the case is that if you did a bachelor here, the course was quite easy and if you didn’t it was hard. The course is meant to get everybody on the same level. But should everybody then have to do it?

  **Actiepunt:** Roland will go to Jeroen about Methods in AI.

  There were 5 teachers teaching this course, the responder to the evaluation was not the teacher who is the primary responsible for the course.

- **Knowledge Management** - The poster grading should be more open. Not many comments.

- **ICT Entrepreneurship** - ‘Pluimwaardig’. It is quite a lot of work to only get rewarded 7.5 ECTS. It might be a challenge to upgrade to course to 15 ECTS. But it might get another form. A set up like experimentation project might be considered. The course had only 9 students. A problem was that it was in the same slot as ICT advisory. Because this course had like 40 students some years ago.

- **ICT Advisory** - Some students are still busy with the course.

  **Actiepunt:** Roland will ask the teacher if the students who are still busy with ICT Advisory are incidental.

- **Software Product Management** - The assignments are not yet graded.

  **Actiepunt:** Roland will figure out why the grades of SPM are not yet in.

- **Introduction to MBI** - The teacher commented on the evaluation.

- **Elementary Math for GMT** - ‘Pluimwaardig’. There were some comments on the new teacher, but it is his first course.
7 Pluimen
The following Pluim will be awarded over the courses of period 1:

- Ad Feelder - Datamining

A second course couldn’t be decided on, but all the ‘Pluimwaardige’ courses were very good. The Pluim will be handed out during the Christmas drinks.

**Actiepunt:** *Floor will put the template for the certificate on the Dropbox.*

8 Report Visitation
There were some points that came out of the report of the visitation that might be interesting for us. We will discuss these points distributed over the upcoming meetings. If someone has some comments on the report, they should be e-mailed within the week.

- The OAC should be more visible and more proactive. - This is done by the ‘Student Overleg Departement Informatica’ (SODI).
- The delay in finishing the master is big. A student only gets his diploma on average after 36 months.
- There should be better assessments forms for grading a thesis. The OC asked for our comments.
- The student of the OAC should be chosen.

**Actiepunt:** *Jurriaan looks up what the law says about OAC’s.*

- We should have more contact with alumni.
- The studypaths for students are too complicated.

9 Questions
*Judith asked when we could expect the OER for checking. This will be around Januari, but this will be checked.*

10 Closing
The meeting was done at 14:50.

**Actiepunten**

*Roland goes to Jeroen about Multimedia Retrieval when the teacher feedback is received.*

*Roland will go to Jeroen about Methods in AI.*

*Roland will ask the teacher if the students who are still busy with ICT Advisory are incidental.*

*Roland will figure out why the grades of SPM are not yet in.*

*Floor will put the template for the certificate on the Dropbox.*

*Jurriaan looks up what the law says about OAC’s.*